

Shedfield Parish Council

(Incorporating the villages of Shedfield, Shirrell Heath and Waltham Chase)

MINUTES OF THE CEMETERY/Common Joint Committee Meeting HELD AT THE PAVILION, SHEDFIELD 7.30 PM MONDAY 16 FEBRUARY 2015

PRESENT:

Parish Councillors: Kevin Dye, presiding, Alan Cox, Stuart Jones, Maria
Robbie

Clerk: Liza Smith

Cemetery Clerk: Brenda Byrne

Members of public: 0

01/15 - Apologies for absence - Councillors Jess Bond, Councillor Roy Skelding

02/15 - Declarations of Interest - none

03/15 - Minutes of the Cemetery and Common Joint Committee Meeting 3rd February
2014 and 10th November confirmed as a true record.

04/15 Matters arising

Clerk reported that Toby Peters from Shedfield Scouts had not confirmed a day for litter-picking despite numerous approaches. Clerk to contact Mr Peters to request a date. If no response received, Clerk to notify Cllr Dye.

05/15 – Cemetery administration – The Cemetery Clerk reported that the past few months have been relatively quiet. In total there have been 12 burials, ten memorials and 5 new headstones. The cemetery clerk confirmed that there are on average 12-14 burials per year.

06/15 - Pest control – **Clerk to obtain evidence of incursion of moles at cemetery.**

07/15 – Memorial stones – communication with relatives

The Clerk circulated correspondence from some of the relatives she has contacted. **The Clerk to send letter to those relatives who has replied to the original mailing offering the opportunity to meet with Cllr Dye at the cemetery to inspect the appropriate headstone.**

08/15 – The Clerk informed the Committee that the installation of the benches has been deferred due to supply problems experienced by the contractor Town and Country memorials. **Clerk to contact Town and Country memorials at regular intervals to monitor progress.**

09/15 – Common Management Plan

The Clerk circulated the ISS maintenance contract. **Clerk to amend contract on the basis of comments made on dates set for commons cutting. Clerk to approach the Hampshire and Isle of Wight Wildlife Trust for information about potential grants available.**

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10/15 – Commons/Cemetery Maintenance -

- i) All agreed to check spoil on corner of main road (B2177) of cemetery**
- ii) Clerk to arrange site visit for members of to accompany Michelle Cooper from ISS around the Common and cemetery.**

11/15 Entrances and security to the common –

Clerk to obtain quotes from fencing contractors for the refitting of the kissing gate at the Common (on the B2177). Clerk to investigate possible encroachment of Common at the back of Rose Cottage.

12/15 Mapboard progress

AC confirmed that he is making progress with the mapboard and is hoping to obtain funding from the Small Grants Board.

13/15 Items for next agenda

None proposed.

***With no further business to be transacted
Chair declared the meeting closed at 21.09 hrs***